



Ditsobotla Plaaslike Munisipaliteit Local Municipality

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Burgersentrum/Civic Centre

Dr Nelson Mandela Rylaan/Drive Lichtenburg 2740

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27 FEBRUARY 2024

ADVERTISEMENT FOR POSITION OF MUNICIPAL MANAGER

DITSOBOTLA LOCAL MUNICIPALITY is inviting applications from competent and suitably qualified persons for the following position:

POST: MUNICIPAL MANAGER

DURATION: THREE (3) YEAR PERFORMANCE BASED FIXED TERM CONTRACT ATTACHED TO THE CURRENT TERM OF COUNCIL, NOT EXCEEDING A PERIOD ENDING ONE YEAR AFTER THE ELECTION OF THE NEXT COUNCIL OF THE MUNICIPALITY

REMUNERATION

An all-inclusive total remuneration package as per upper limits gazette determined by the Minister of National COGTA in terms of Government on **Upper limits Notice 3541 (Min R1 213 607-00, Mid R1 411 174-00, Max R1 608 718-00)**

REQUIREMENTS

Bachelor Degree in Public Administration/Political Science/Social Science or Law.

(5) years relevant experience at senior management level. *Have proven successful institutional transformation within public or private sector. * A Certificate in Municipal Finance Management or Certificate Program in Management Development or attaining within (18) months from date of appointment the unit standards required for designated officials in terms of the 2007 Municipal Regulations on Competency Levels. *The need to undergo security vetting and need to sign an employment contract, performance agreement and disclosure of financial interest. Need to undergo competency assessment.

KNOWLEDGE

Advanced knowledge and understanding of relevant policies and legislations, institutional governance systems and performance management. Understanding of Council's operations and delegation of powers. Good governance. Audit and risk management establishment and functionality, budget and finance management. Ability to be innovative and strategic leader. Good facilitation and communication skills.

KEY PERFORMANCE AREAS


Ensuring that council's vision and strategies are achieved through team work, co-operation and managing the provision of services to the local communities in a sustainable manner. Responsible for the overall management of the municipality. Provide general strategic management to ensure that the municipality meets its five key performance areas. Ensuring the development and

implementation of strategies that will have a measurable positive impact on organizational productivity and financial performance. Providing the advisory service to the mayor and council regarding policies issues. Ensuring the drafting and implementation of Integrated Development Plan and Service Delivery Implementation Plan. Handling all internal and external customer affairs. Ensuring implementation of council policies, council resolutions and relevant Provincial and National legislation. Ensuring performance management system as prescribed by legislation. Ensuring adherence to generally acceptable accounting and administrative practice and procedures.

DIRECTIONS TO APPLICATION

Applications must be submitted in the prescribed application form obtainable from municipal website (www.ditsobotla.gov.za under notices/ vacancies/) and annexure C (fully completed). A comprehensive CV with certified copies of certificates, ID and driver's license must accompany the application form. Applications must be hand delivered to Ditsobotla Local Municipality, Civic Centre Building, Cnr Transvaal and Dr Nelson Mandela Street, at Records office, Office no: 14, 1st Floor, Civic Centre, for attention of the **ACTING MUNICIPAL MANAGER; Mr R.C Mooketsi.**

CLOSING DATE: 25 March @ 15h00

 Mooketsi - 28/02/2024

**R.C Mooketsi (Mr)
Acting Municipal Manager**

Enquiries

Cell: 0716720311