



Ditsobotla Local Municipality hereby invites applications from experienced and qualified persons to fill the positions of following vacancies:

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Position: Controller: Licensing

Post Level 5

Salary: R279 096-00 per annum (Plus Applicable Benefits)

Minimum Requirements: Grade 12 Certificate; enatis certificate or Equivalent; two (2) years supervisory experience; A valid Driver's License (Code B; Computer Literacy and a clear criminal record

Key Performance Areas: Direct and Control Key performance indicators and outcomes of personnel within the Licensing Office; Implement procedures; Systems and controls to regulate licensing functions; Disseminate information on outcomes; current developments; constrains and materials; Perform and assign licensing tasks to personnel in the unit; Coordinate specific administrative and reporting requirements; Develop; monitor; evaluate and Implement financial controls; Provide support to the licensing personnel; Generate reports on key performance areas of the unit; Perform a liaison function with relevant stakeholders and clients;

Position: Controller: Law Enforcement

Post Level 5

Salary: R279 096-00 per annum (Plus Applicable Benefits)

Minimum Requirements: Grade 12 Certificate; Traffic Diploma; Diploma in Transport Management or equivalent; A valid driver's license (Code B); Two (2) years supervisory experience in a Law Enforcement; Computer Literacy and a clear criminal record.

Key Performance Areas: Plan and facilitate Law enforcement operations; Assist Unit Manager with any law enforcement matters; Administering road accidents, road safety unit, law enforcement and municipal by-laws; Manages & coordinate speed checking; Manages & coordinate roadblocks and special operations; Manages & coordinate traffic patrol duties; Attend to court cases; Execute of warrants of arrests; Manages and coordinate activities relating to issuing of driving licenses.

Position: Management Representative Licensing & Motor Vehicle

Post Level 5

Salary: R279 096 -00 per annum (Plus Applicable Benefits)

Minimum Requirements: Grade 12 Certificate; Diploma Examiner of Motor Vehicle Testing (Grade B); A valid Code EC drivers License; Registered as Grade A Examiner; Two (2) years relevant experience; A clear criminal record.

Key Performance Areas: Ensure adherence to National Road Traffic Act ; Audit and approve issuing of licenses; Allocate and supervise duties of personnel in the unit; Ensure adherence to duty list; Oversee all administrative functions for the unit; Ensure compliance roadworthy tests; Keep records and compile reports on duties performed; Manage testing equipment.

Interested persons should forward their detailed curriculum vitae with contactable references, certified copies of all qualifications and identity document together with covering letter to:

**MR SS NNETE  
ACTING MUNICIPAL MANAGER  
P.O BOX 7  
LICHTENBURG  
2740**

Alternatively hand delivered to:

Human Resources  
3<sup>rd</sup> Floor, Civic Centre  
Cnr Transvaal & Nelson Mandela Street  
Lichtenburg  
2740

For enquiries please contact Mrs K Ralokwakweng or Mr Khumo Mosala or Mr Bobby Kgaje at 018 633 3854/55/56/57.

**CLOSING DATE: 02 OCTOBER 2015**

The Municipality is committed to the achievement and maintenance of Employment Equity Plan especially in respect of race, gender and people with disabilities.

APPROVAL BY ACTING MUNICIPAL MANAGER: \_\_\_\_\_

DATE: \_\_\_\_\_