

Ditsobotla Local Municipality hereby invites applications from experienced and qualified persons to fill the positions of following vacancies:

Position: Controller: Stores

Salary: R R279 096-00 per annum (Plus Applicable Benefits)

Minimum Requirements: Grade 12 Certificate, relevant B Degree or relevant Three Year National Diploma or Equivalent; three (3) Years experience working in stores; A valid Driver's License (Code B); Computer Literacy

Key Performance Areas: executes specific applications associated with controlling the receiving, storage and issue of stock items by checking the supplier documentation against physical items and verifying quantity and specifications prior acknowledging receipt, coding stock received in accordance with control procedures and positioning items in the appropriate location, rotation of stock based on first in first out principle, monitoring stock levels against established safety stock levels, conducting stock counting, receiving and referring to approved transactional documentation to identify with requirements, accessing specific items and checks quantities prior issue, supervision and control of staff within the department, schedule, record and recordkeeping of stock.

Position: Building Inspectors x 2

Salary: R R279 096-00 per annum (Plus Applicable Benefits)

Minimum Requirements: Grade 12, B Degree or National Diploma in a building discipline i.e. Civil Engineering, Structural Engineering, Architecture, Building Management, Building Science, Building Surveying, A valid driver's licence and three (3) years experience.

Key Performance Areas: The successful candidate will inspect building operations in developed and undeveloped areas in order to control the quality and safety of structures and to ensure compliance with the National Building Regulations and Building Standards Act No 103 of 1977 as well as other relevant regulations and by-laws.

Position: Manager: Libraries and Facilities

Salary: R 469 332-00 per annum (Plus Applicable Benefits)

Minimum Requirements: Grade 12, B Degree or equivalent qualification in Public Administration, Five (5) years management experience in a municipal environment, A valid driver's licence as well as computer literacy.

Key Performance Areas: Manages, maintains and monitors Municipal immovable property by verifying immovable property, liaising with department of finance making sure that the property is adequately insured, making proposals and recommendations for maintenance and repair of municipal property, processing services for repairs , improvements or renovations

to council owned property , recommending to management the disposal in terms of applicable legislation and policies, develops, formulates and review policies, manuals and produce reports, complies, manages and controls the budget for the Unit by identifying the needs of the unit, budget forecasting, establishing the cost estimates to be included in the budget, advising head of the department on expenditure against the budget, recommend budget moves to the Head of the Department, manages and supervises staff in the unit by enforcing compliance with the disciplinary code, procedures, motivates staff, improving productivity, manages council cleaning services function by overseeing that cleaners are rendering a service that is prompt to all council departments, responsible and accountable for security of all municipal property by ensuring that security is provided.

Position: Traffic Wardens x 2

Salary: R111 228-00 per annum (Plus Applicable benefits)

Minimum Requirements: A valid Grade 12 certificate, Code B drivers licence, No criminal Record, Be of sober habits, The Applicant may not be older than 35 years of age

Key Performance Areas: Communicating with the control room and attending to traffic bottlenecks caused through accidents, breakdown or peak hour congestion, Use hand signals to communicate with drivers and pedestrians, directing, diverting, stopping and controlling the flow of traffic, Diverting and guiding drivers towards the inspection points and Identifying with specific parking violations and completing and issuing notices of offence to motorists, General law Enforcement duties, Enforcement of by -laws

Position: Camera Operator

Salary: R111 228-00 per annum (Plus Applicable benefits)

Minimum Requirements: Grade 12 certificate, Traffic Diploma, Pro Laser/Truvelo/Lasercam certificate is added advantage, A valid Driver's licence

Key Performance Areas: Execute speed law enforcement, identify speed hot spot in the Municipal area in conjunction with immediate supervisor, execute speed law enforcement in the identified hot spots in the municipal area using speed measurement equipment, do the necessary inspection to see if the speed apparatus are in working condition, ensure that the speed apparatus is calibrated regularly, executes traffic law enforcement in accordance with the National Road Traffic Act, joint crime prevention operations with other law enforcement agencies, etc.

Interested persons should forward their detailed curriculum vitae with contactable references, certified copies of all qualifications and identity document together with covering letter to:

**MR SS NNETE
ACTING MUNICIPAL MANAGER
P.O BOX 7
LICHTENBURG
2740**

Alternatively hand delivered to:

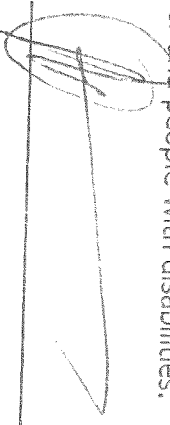
Human Resources
3rd Floor, Civic Centre
Chr Transvaal & Nelson Mandela Street
Lichtenburg
2740

For enquiries please contact Mrs K Ralokwakweng or Mr Khumo Mosala or Mr Bobby Kgaje
at 018 633 3854/55/56/57.

CLOSING DATE: 09 OCTOBER 2015

The Municipality is committed to the achievement and maintenance of Employment Equity
Plan especially in respect of race, gender and people with disabilities.

APPROVAL BY MUNICIPAL MANAGER:



DATE: 23/05/2015