



# Ditsobotla Local Municipality

P.O. BOX 7, LICHTENBURG, 2740  
CNR DR NELSON MANDELA DRIVE  
TRANSVAAL STREET, CIVIC CENTRE

Enquiries: Aobakwe Sekese

Tel : 018 633 3834

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## REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Prospective service providers are hereby requested to submit formal written price quotation as per attached specification.

### DESCRIPTION: SUPPLY AND DELIVERY OF STORES MATERIAL

*QUOTE NO: DLM/SCM/10/2018/19*

**DATE PUBLISHED : 23 NOVEMBER 2018**  
**CLOSING DATE : 30 NOVEMBER 2018**  
**CLOSING TIME : 12H00**

### SUBMISSION ADDRESS:

Tenders should be sealed in an envelope addressed to: The Municipal Manager, Ditsobotla Local Municipality, P.O. Box 7 Lichtenburg 2740 and marked with the applicable Bid number, and deposited in the tender box placed at First Floor, Office No. 12 before **12H00, 30 NOVEMBER 2018**. Telegraphic, telephonic, facsimile, e-mail and late bids will not be accepted.

### The following documents should be submitted with your quotation

- Business Registration Certificate
- Bank Confirmation Letter
- Valid original tax clearance certificate
- Copy of CSD Registration Summary Report
- Certified copy of BBB-EE Certificate or Original
- Municipal Account
- Proof of residence of all directors as they appear on the company registration certificate obtainable from local municipality or tribal authority
- Certified copies of identity documents (IDs) of directors/members
- NB copies of certified copies will not be accepted.
- All certified copies should not be more than three months from the date of the advertisement
- Company (Business) profile

The following conditions will apply:

- Price(s) quoted must be valid for a period of 30 days from the closing date of the quotation.
  - Price(s) quoted must be inclusive of VAT (if registered)
  - Quotation should be submitted with MBD 4,7.1,8 and 9 obtainable from Ground floor, Room 6
  - The price quotation is expected to be within a threshold of R30 000 and R200 000 including VAT.
  - Council is not bound to accept the lowest or any bids.
  - No late/emailed/faxed bids will be accepted.
  - Sealed quotation must be deposited at tender box
- NB Failure to comply with these conditions may invalidate your offer.

### **SPECIFICATIONS – MAINTENANCE AND REPLACEMENT OF DATA CABLES**

<b>SPECIFICATION</b>	<b>QTY</b>
CIRCUIT BREAKER 30A C2	3
PVC NON STICKY TAPE	3
PVC WIRE 6MM	5
20MM TAIL PIECES	78
OVERALLS 2 PIECE RED (size 46 and 44)	2
OVERALL 2 PIECE BLUE (size 40)	1
POP RIVERS (8MM X 25MM)	25 X PACKETS
SAFETY BOOTS (Size 8 and 9	6
LEATHER GLOVES SHORT	12
FILTER Z212	1
LIQUID SOAP	14
WINDOW CLEANER (5L)	1
STEELWOOL (500G)	2
JIK (1L)	4
PENCILS	4
PAPER CLIP	1 BOX
MASKING TAPE	13
EXAM PADS A4	18
PEN RED	10
PENS BLACK	12
COPPER DEAD ENDS	58
FLOOR SCRUBBING BRUSH	1

### **FUNCTIONALITY**

- The bidder should provide proof of previous deliveries/orders of related goods to a public entity and reputable institutions.
1. Number of appointment letters or orders from previous clients
    - 5 and more 30
    - 3 and more 20
    - 1 and more 10

- 0

2. Locality (Business)

Provide the municipal rates and taxes account from where the company resides/valid lease agreement

- Ditsobotla local municipality area 40
- NMMDM 25
- North West province 10
- Outside North West Provide 5

Ability to deliver within the specified timeframe(Commitment letter)

- Delivery within 5 days 30
- Delivery within 7 days 20
- Delivery within 10 days 10
- more to be evaluated further

**EVALUATION CRITERIA**

- ✓ Bids will first be evaluated on returnable documents e.g. (tax clearance and proof of residence) failure to submit one of the shortlisted returnable documents will be disqualified.
- ✓ On functionality bidders must score 60% or more to be evaluated further on price and
- ✓ 80/20 preferential points system will be used as specified on PPPFA 2000 and Preferential Procurement Regulations 2011

MR L RALEKGETHO  
MUNICIPAL MANAGER